

DOCUMENT 00020

INVITATION TO BID

1. Sealed Bids for **Water System SCADA Upgrades, Brewster, MA** project will be received at the Office of the Town Administrator, Brewster Town Hall, 2198 Main St., Brewster, MA 02631 until **2:00 p.m.** prevailing time on **Wednesday, April 19, 2017**, at which time said Bids will be publicly opened and read aloud. All bids shall be submitted within a sealed envelope addressed to the "Office of the Town Administrator, Brewster Town Hall, 2198 Main St., Brewster, MA 02631" and entitled "Water System SCADA Upgrades, Contract 2017-2".
2. A pre-bid meeting will be held at the project sites on Tuesday, **April 11, 2017 at 11:00 A.M.** Bidders are strongly encouraged to attend the pre-bid meeting. The meeting will begin at the Brewster Water Department Office, 165 Commerce Park Rd, Brewster, MA.
3. The Work under this Contract includes, but is not necessarily limited to the replacement of the existing SCADA and telemetry systems at five well sites, two lime treatment stations, one greensand water treatment plant, and one storage tank repeater site; installation of new and replacement of existing instrumentation; integration of new and existing instrumentation into new SCADA system; and ancillary process mechanical upgrades at the lime treatment stations and the greensand water treatment plant.
4. Drawings and other Contract Documents may be examined at the office of the Office of the Town Administrator, Brewster Town Hall, 2198 Main St., Brewster, MA 02631, 508-896-3701 between the hours of 8:30 a.m. and 4:00 p.m (Monday-Friday) and examined and obtained at Environmental Partners Group, Inc. 1900 Crown Colony Dr, Suite 402, Quincy, MA 02169 between the hours of 8:00 a.m. and 5:00 p.m beginning on Monday, **April 3, 2017** at 9:00 a.m. To obtain Contract Documents, a \$50 refundable deposit is required made payable to Environmental Partners Group, Inc. Cash will not be accepted. Contact Deborah B. Nestel at Environmental Partners Group, Inc. at (617) 657-0200 x268. Document deposits will be refunded upon return of the documents in good condition within fifteen (15) days after the opening of general bids. Drawings and Specifications must be returned to Environmental Partners Group, Inc., 1900 Crown Colony Dr, Suite 402, Quincy, MA 02169 for refunds of deposits; no Drawings and Specifications will be accepted at the bid opening.
5. Drawings and other Contract Documents will be mailed, if requested, upon receipt of a street address (not a P.O. Box) suitable for commercial carrier delivery, and an additional check in the amount of \$50.00, payable to Environmental Partners Group as nonrefundable postage and handling fee. Do not combine amounts into one check.
6. All work must be substantially complete, not including three month and six month follow-up training services, **200 calendar days** from and including issuance of a notice to proceed, and/or receipt of fully executed contract.
7. Contract payment will be by the unit price method and the lump sum price method as indicated on the Bid Proposal. No Bidder may withdraw his/her Bid for a period of one hundred and twenty (120) calendar days after the actual date of the opening of the Bids.
8. Bidders shall certify that they do not, and will not, maintain or provide for their employees any facility that is segregated on a basis of race, color, creed, sex, national origin, or sexual preference.

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9. The bidding and award of the Contract shall be in full compliance with Sections 39M inclusive of Chapter 30 of the General Laws of the Commonwealth of Massachusetts as last revised.
10. This project shall also comply with Sections 39F, 39K, 39N, and 39O of Chapter 30 of the General Laws of the Commonwealth of Massachusetts as last revised and included in the appendices.
11. This project shall also comply with Sections 39I, 39J, 39L, 39M, 39P, and 39R of Chapter 30 and Sections 34 and 44J of Chapter 149 and Section 40 of Chapter 82 of the General Laws of the Commonwealth of Massachusetts as last revised.
12. Each bid shall also be accompanied by a bid security in the form of a certified, treasurer's or cashier's check, bid bond or cash in the amount of 5 percent of the value of the Bid.
13. Minimum wage rates as determined by the Commissioner of Department of Workforce Development under the provision of the Massachusetts General Laws, Chapter 149, Sections 26 to 27G, as amended apply to this project, as contained in Appendix A of the Contract Documents. It is the responsibility of the contractor, before bid opening, to request, if necessary, any additional information on the Minimum Wage Rates for those trade people who may be employed for the proposed work under this contract.
14. The successful Bidder must furnish 100 percent (100%) Construction Performance Bond and 100 percent (100%) Construction Payment Bond.
15. Complete instructions for filing Bids are included in the Instructions to Bidders, Section 00100.
16. The Owner reserves the right to waive any informality in or to reject any or all Bids if deemed to be the best interest of the Town of Brewster. This project is scheduled for town meeting vote and funds, if approved, would be available beginning July 1, 2017.
17. The Owner reserves the right to omit part or whole of any proposed work to be performed, as described in the Contract Documents, as may be required to maintain the total cost of work within available funds.

Michael Embury, Town Administrator
TOWN OF BREWSTER, MASSACHUSETTS

END OF SECTION 00020

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