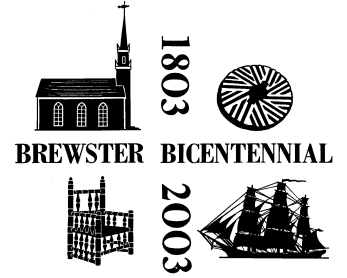


**Board of Selectmen
Town Administrator**

2198 Main Street
Brewster, Massachusetts 02631-1898
(508) 896-3701
FAX (508) 896-8089



REQUEST FOR VIDEO SERVICES

Please submit written requests for requests for video services using this form.

The Town Administrator (or his/her designee) reserves the right to deem what is appropriate and relevant content for cablecast on the Brewster Town Government channel.

Name of Person Making Request: _____ Date: _____
Contact phone number: _____

Nature of Request:

1. Taping of an event

Name of Event: _____ Date of Event: _____
Nature of Event: _____
Location of Event: _____ Duration of Event: _____
(Start & End Times)

2. Posting an event on the Town's Public Calendar

Name of Event: _____ Date of Event: _____
Nature of Event: _____
Location of Event: _____ Duration of Event: _____
(Start & End Times)

Requested duration of posting: _____

3. Airing of a taped program on the BGTV

Name of Event: _____ Date of Event: _____
Nature of Event: _____
Location of Event: _____ Duration of Event: _____
(Start & End Times)

TOWN USE BELOW:

Rec'd by _____ Date: _____

Referred to: _____ Date: _____

Approved by: _____ Date: _____