

APPLICATION FOR A CROSS/ALTER PERMIT  
WITHIN A TOWN WAY

To: D.P.W. Superintendent \_\_\_\_\_

The undersigned \_\_\_\_\_  
of \_\_\_\_\_ hereby applies for  
permission to \_\_\_\_\_  
for the reason of \_\_\_\_\_  
\_\_\_\_\_  
at number \_\_\_\_\_ street/road \_\_\_\_\_  
in the Town of Brewster.

Reason for work: Utility Installation ( ) Utility Repair ( )

|             |     |
|-------------|-----|
| Water       | ( ) |
| Gas         | ( ) |
| Electric    | ( ) |
| Telephone   | ( ) |
| Cablevision | ( ) |

ROAD CROSSING:      Length of trench across paved surface \_\_\_\_\_  
                                 Width of trench across paved surface \_\_\_\_\_  
                                 Depth of trench across paved surface \_\_\_\_\_

SUBJECT TO ALL TERMS, CONDITIONS AND RESTRICTIONS PRINTED OR WRITTEN  
BELOW, AND ON ANY ADDITIONAL PAGES HEREOF.

Co. Name : \_\_\_\_\_  
Contact : \_\_\_\_\_

Address : \_\_\_\_\_  
\_\_\_\_\_

Telephone : \_\_\_\_\_

Fax: : \_\_\_\_\_

Signed : \_\_\_\_\_

## CROSS/ALTER PERMIT

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D.P.W. Superintendent is to be notified 48 hours before constructions is commenced.

Unless otherwise authorized the road shall be drilled under and surface not to be disturbed. When approval is given for the surfaces to be disturbed the following specifications shall be complied with:

1. The work done shall be satisfactory to the Department of Public Works or such officers as it may appoint to the supervision and inspection of the finished product, and a plan showing the location of conduits, pipes, drains, wires or other underground structures laid shall be filed with the Town when the work is completed.

2. Said company shall indemnify and save the Town harmless against all damages, costs and expense whatsoever to which the Town may be subjected in consequence of the acts or neglect of Said Company, it's agent or servants, or in any manner arising from the rights and privileges granted by the Town.

3. In addition Said Company shall, before a public way is disturbed for the laying of utilities, notify the Brewster Police Department, Brewster Fire and Rescue, Brewster Water Department, and the Brewster Department of Public Works that the Company will be working on the way 48 hours before work commences.

4. Said Company shall comply with the requirements of existing by-laws and such may hereafter be adopted governing the laying of utilities, so far as the same are not inconsistent with the laws of the Commonwealth.

5. All required signs and traffic warning devices shall be furnished by the applicant. All signs and devices shall be in accordance with the Massachusetts Manual on Uniform Traffic Control Devices. The number and location of all signs and devices shall be as deemed necessary by the DPW Superintendent for the safe and efficient performance of the work and the safety of the traveling public.

6. All warning devices shall be subject to removal, replacement, and or repositioning by the applicant as often as deemed necessary by the DPW Superintendent.

7. Cones or non-reflectorized warning devices shall not be left in operating position on the highway when the daytime operations have ceased. If it becomes necessary for the Department to remove any construction warning devices or their appurtenances from the project due to negligence by the applicant, all cost will be charged to the applicant.

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8. All vehicles, excepting passenger cars, which are assigned to the permitted project and which are operating on the site at speeds of 25 MPH or LESS shall have an official SLOW MOVING VEHICLE EMBLEM displayed.

9. All personnel who are working on the traveled way or shoulder and who are not protected by traffic cones or similar protective devices shall wear safety vests.

10. Subject to the approval of the DPW Superintendent, the contractor shall schedule the temporary or permanent closing of public ways to travel only after consultation with the Police Chief and the Fire Chief. The temporary closing of the road shall be kept to a minimum. A uniform Police Officer shall be employed on the project when any portion of the work will affect the traveled surface of the way, at the applicants expense.

11. **EXCAVATION:** When excavation is to be done within the limits of the bituminous surface, the surface shall be saw cut to a straight and vertical edge. Care shall be taken not to disturb or in any way damage the surface beyond these edges. Any equipment working on the project which may, in the opinion of the DPW Superintendent, damage the surface, shall work or be propelled on suitable platforms to prevent any marking or other damage to the roadway surface. Care shall be taken in stacking excavated materials on the surface, not to mark or in any way damage the roadway surface.

12. **BACKFILLING TRENCHES:** Backfill material shall be placed in layers not to exceed six(6) inches in depth. Each layer shall be compacted by hand (Plate Compactor) or by other approved method. No material shall be excavated from the banks of the trench to backfill around the pipe or for any other purpose. Backfill material shall be brought to a true plane twelve (12) inches below and parallel to finished surface. Ten (10) inches of one and one half (1 1/2) inch dense grade stone to be compacted in lifts not to exceed five (5) inches in depth and compacted by an approved method to a depth of two (2) inches below the finished surface. The top two (2) inches of surface shall be of compacted cold patch.

3. **REPLACING SURFACE:** Surface shall not be replaced for at least sixty (60) days after the above work has been completed. Surface shall be replaced no later than six (6) months after work has been completed. The trench shall be excavated to a depth of four (4) inches. Three (3) inches of Bituminous Concrete (binder) and one (1) inch of Type 1 Bituminous Concrete (top) shall be placed and rolled so that the finished surface shall be level with the roadway surface.

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14. **OVERLAY:** (When Required) Road surface is to be swept and tack coated. One & one half (1 1/2) inches of compacted type 1 Bituminous Concrete that is applied is to extend a minimum of Fifty (50) feet beyond each side of the cut with a minimum of two (2) 45 degree two (2) inch transverse cuts on the ends.

15. **CLEAN UP:** All excess materials shall be removed. All dirt areas that are disturbed will be loamed (2" depth) and seeded.

16. The person or persons applying for this permit will be responsible for two (2) years after the completion of the work, to the satisfaction of the DPW Superintendent.

17. A Performance Bond of \$20.00 per sq. ft. of open cut or a Bond of equal to the value of the work for large jobs will be posted with the Town Clerk prior to any work being done. The Applicant will furnish a copy of the receipt of Bond by the Town Clerk to the DPW prior to starting any work.

18. If this permit is issued for drive under only and the road surface is disturbed ie: curbing or hump condition becomes apparent then the road must be cut and patched as above.

D.P.W. Director

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SUBJECT TO ALL TERMS, CONDITIONS AND RESTRICTIONS PRINTED OR WRITTEN BELOW, AND ON ANY ADDITIONAL PAGES HEREOF, permission is hereby approved/disapproved by

**BREWSTER POLICE DEPARTMENT**

DATE: \_\_\_\_\_ APPROVED BY: \_\_\_\_\_

DISAPPROVED BY: \_\_\_\_\_

**BREWSTER FIRE & RESCUE**

DATE: \_\_\_\_\_ APPROVED BY: \_\_\_\_\_

DISAPPROVED BY: \_\_\_\_\_

**BREWSTER WATER DEPARTMENT**

DATE: \_\_\_\_\_ APPROVED BY: \_\_\_\_\_

DISAPPROVED BY: \_\_\_\_\_

**BREWSTER DEPARTMENT OF PUBLIC WORKS (DPW)**

DATE: \_\_\_\_\_ APPROVED BY: \_\_\_\_\_

DISAPPROVED BY: \_\_\_\_\_

**SPECIAL CONDITIONS:**

1. Any blockage of the traveled way must be reported to the BREWSTER POLICE DEPARTMENT IMMEDIATELY.
2. All surface repairs must be temporarily patched on the same working day.
3. DIG SAFE NUMBER: \_\_\_\_\_
4. This PERMIT will expire 6 months from request.
5. Permanent surface repairs to existing conditions shall be completed within 6 months of permit issuance.

