



TOWN OF BREWSTER, MA JOB DESCRIPTION

Title: Laborer	Classification: Union, SEIU
Department: Water	Grade: 2
Reports to: Water Foreman	FLSA Status: Non-Exempt
Effective Date: 05-09-22	

Summary

Position is responsible for performing laborer duties for the Water Department. Work includes maintaining water distribution system, and repair techniques and practices; all other related work, as directed.

Essential Functions

The essential functions or duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.

Responsible for assisting in providing water service and repairing water main leaks throughout the Town of Brewster.

Assists in repairs and maintenance of fire hydrants and ensures adequate water pressure of hydrants.

Conducts routine system flushing to cleanse water mains.

Installation, removal and reading of water meters.

Assist with snow removal.

Operates equipment, tools and machinery used in the maintenance and repair of water distribution systems.

Serves as essential personnel for department requiring work during emergencies.

Must observe and adhere to safety protocols and standard operating procedures.

Ability to utilize some asset management technology.

Ability to follow town safety standards and OSHA requirements.

Performs all other duties as required.

Supervision

Supervision Scope: The work consists of moderate to routine or repetitive tasks and/or operations with few variations in well-known or established procedures.

Supervision Received: Works under the direction of the Water Foreman and in accordance with all applicable department policies. Employee refers unusual policy concerns to supervisor. Instructions are usually given orally or in writing.

Town of Brewster, MA

Laborer – Water

Page | 1



TOWN OF BREWSTER, MA JOB DESCRIPTION

Supervision Given: None.

Recommended Minimum Qualifications

Education, Training and Experience

Must have a High School diploma or equivalent and up to one (1) year of experience in the maintenance of water systems; or any equivalent combination of education, training and experience.

Special Requirements:

Valid Motor Vehicle Operator's license

MA Certified Drinking Water License Distribution level 1 preferred or ability to obtain license in 6 months.

OSHA 10 Certification preferred or ability to successfully complete in-house safety training practices.

Knowledge: Knowledge of town water distribution maintenance and repair techniques and practices. Knowledge of water meter operations, reading, and repair techniques. Familiarity with the Town's geography, key landmarks, water system infrastructure, and street layout.

Abilities: Ability to adhere to department and equipment safety precautions and to perform duties in a safe and timely manner.

Skills: Proficient mechanical skills to operate a range of department tools and equipment required to perform position duties.

Job Environment

- Work is primarily performed outdoors under conditions involving frequent exposure to machine or related noise or a combination of unpleasant elements such as odors, chemical fumes, dust, smoke, heat, cold, oil, dirt, or grease etc. Work may involve occasional work at heights or in confined or cramped quarters or work around machinery and its moving parts as well as working in trenches. Work may also involve completing several unrelated tasks within a relatively short period of time.
- Operates light trucks, pneumatic tools, power tools, hand tools, computer tablet, telephones, and standard office machines.
- Contacts are primarily with co-workers and the public involving general discussion or interpretation of practices or guidelines in order to render service, plan or coordinate work efforts, or resolve problems. More than ordinary courtesy, tact and diplomacy may be required to resolve problems.
- Employee does not have regular access to confidential information of the department, in accordance with the state public records law.
- Errors may result in monetary losses, waste of materials, damage to buildings, equipment or personal injuries; danger to public safety and poor public relations.

Physical Requirements

The physical demands described are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.



TOWN OF BREWSTER, MA JOB DESCRIPTION

Work requires some agility and physical strength, such as moving in or about construction sites or over rough terrain, or standing or walking most of the work period. Work may require lifting custodial equipment and objects, up to 30 pounds. Stretches and reaches to retrieve materials. Usually the work will require extended physical effort over a significant portion of the work day. Duties may involve assignments requiring application of hand and eye coordination with finger dexterity and motor coordination. Examples may include operating a personal computer, using power or hand tools, cleaning equipment, or climbing a ladder. Visual demands require the employee to read documents and cleaning equipment and chemical instructions for general understanding.

This job description does not constitute an employment agreement between the employer and employee, and is subject to change by the employer, as the needs of the employer and requirements of the job change.

Pay Equity/Equal Opportunity/Americans with Disabilities Act Employer